

**New River Middle School  
School-Level Parent and Family Engagement Plan (PFEP)  
2024-2025**

**Mission Statement**

**New River Middle School of Marine Science will prepare all students to be successful academically and socially by demonstrating, promoting, and providing a rigorous academic program, as well as instilling positive character traits.**

**Engagement of Parents and Families**

*New River Middle will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

**Coordination and Integration**

*New River Middle will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].*

Count	Program	Coordination
1	Title III (ESOL)	Dictionaries, staff salaries

### **Annual Parent Meeting**

*New River Middle will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
Annual Public Title I Meeting/ Open House GRADE 6	<i>First week of September</i>	<i>How family engagement leads to student success.</i> Waterford.org. (2022, July 7). Retrieved from <a href="https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/">https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/</a>	Flyer, School Website, Email/Request Forms, Parent Link Report, Agenda, Meeting Attendance, Meeting debriefing
Annual Public Title I Meeting/ Open House GRADE 7	<i>Second week of September</i>	<i>How family engagement leads to student success.</i> Waterford.org. (2022, July 7). Retrieved from <a href="https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/">https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/</a>	Flyer, School Website, Email/Request Forms, Parent Link Report, Agenda, Meeting Attendance, Meeting debriefing
Annual Public Title I Meeting/ Open House GRADE 8	<i>Second week of September</i>	<i>How family engagement leads to student success.</i> Waterford.org. (2022, July 7). Retrieved from <a href="https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/">https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/</a>	Flyer, School Website, Email/Request Forms, Parent Link Report, Agenda, Meeting Attendance, Meeting debriefing

### **Flexible Parent Meetings**

*New River Middle will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].*

New River Middle will schedule meetings to be held at various times during the day or evening to: Better accommodate parents. Our school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan. Teachers will hold conferences individually with parents of children in the location designated by guidance. Parents will be given a summary of the students' assessment scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host several academic literacy trainings where childcare will be provided.

### **Building Capacity**

*New River Middle will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
<i>Parent Meeting</i>	<i>Monthly</i>	<i>How family engagement leads to student success. Waterford.org. (2022, July 7). Retrieved from <a href="https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/">https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/</a></i>	Parents will be provided with grade specific instructional strategies and resources that they can use at home. Flyers, Parent sign-in sheets; team meeting debriefing agenda, and sign-in sheets
Parent Meeting Standards & Assessments	Once, October	Parents will be provided with grade specific brochures/handouts outlining and identifying the Florida Standards and strategies they can use at home.	Flyer, Agenda, Evaluation Forms, sign-in sheets.

		Standards based grading: Everything you need to know (2023). Otus. (2023, March 2). Retrieved from <a href="https://otus.com/guides/standards-based-grading/">https://otus.com/guides/standards-based-grading/</a>	
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### **Staff Training**

*New River Middle will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
Value of parental involvement: A Monthly newsletter will be distributed to teachers that include information on the value of parental involvement.	Quarterly throughout the year	Improve the ability to work effectively with parents by providing examples of best practices for parental involvement. <a href="https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/">https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/</a>	Newsletter, Parent sign-in sheets; parent workshop evaluation; team meeting debriefing agenda, minutes/notes and sign-in sheets
Cultural sensitivity	Once, November	Provide information to staff on the various cultures represented in the school to increase awareness of the various cultures of the students enrolled. <a href="https://www.ace.edu/blog/post/2018/10/11/the-importance-of-cultural-awareness-in-teaching">https://www.ace.edu/blog/post/2018/10/11/the-importance-of-cultural-awareness-in-teaching</a>	Agenda Teams Attendance Report Evaluation/Feedback Forms

### **Other Activities**

*New River Middle will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent*

*participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

Activity	Specific Steps	Person Responsible	Timeline	Documentation/Evaluation
Title I Parent Resource Center	Inform Parents of the available service.	Title I Liaison	Monthly and/or quarterly	Flyers Agenda
Classroom and Grade level websites	Update websites with classroom procedures, curriculum (Common Core/Florida Standards, assessment information, daily/homework assignments, and special projects).	Department Chairperson School's Tech Teachers	Weekly Monthly (As often as needed)	Data using site counter for the number of visitors logged in.
School's Parent Resource Center	Establish Location Resources (Computer, table and chairs, instructional materials)	Title I Liaison Other designated Staff	Daily	Flyers Agenda Sign-in Sheets

## **Communication**

*New River Middle will provide parents of participating children the following [Section 1116(c)(4)]:*

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

New River Middle will disseminate information in a timely manner in English, Spanish, and Haitian Creole. Parents will be sent a description and explanation of the curriculum electronically as well as paper copies available for pick up in the front office. All correspondences regarding the parent meetings will be created in the above-mentioned languages and distributed to parents to increase participation. Translators will be available at all parent meetings and made available when needed.

### **Accessibility**

*New River Middle will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].*

New River Middle will provide the School Parent Involvement Plan (SPIP) in English, Spanish, and Haitian Creole. Parents will be sent notification of the plan in the school's newsletter, website, and made available in the front lobby of the school. All correspondences regarding the parent meetings will be created in the above-mentioned languages and distributed to parents to increase participation. Translators will be available at all parent meetings and made available when needed.

### **School-Parent Compact**

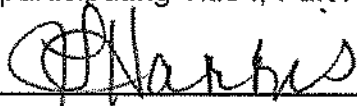
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

### **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 3/15/2024 and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.



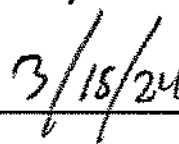
Signature of Principal



SAC Chairperson



Date



Date